

2022 - 2023 Consignment Calendar

CONSIGNOR HOTLINE: 941-364-3858, Press 1

Call after 4pm the day before to find out what is being accepted. Intake hours: 8:30am-12:30pm

Miscellaneous • Clothing • Linens • Wild Card

SEPTEMBER 2022

S	M	T	W	T	F	S
				1	2	3
4	5*	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

*Labor Day - Closed

OCTOBER 2022

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

NOVEMBER 2022

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24*	25	26
27	28	29	30			

*Thanksgiving - Closed

DECEMBER 2022

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25*	26	27	28	29	30	31

*Christmas - Closed

JANUARY 2023

S	M	T	W	T	F	S
1*	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

*New Year's - Closed

FEBRUARY 2023

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

MARCH 2023

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

APRIL 2023

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

MAY 2023

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29*	30	31			

*Memorial Day - Closed

JUNE 2023

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

JULY 2023

S	M	T	W	T	F	S
						1
2	3	4*	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

*4th of July - Closed

AUGUST 2023

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

We reserve the right to change the consignment calendar. Reclaiming of items can be done Monday-Friday from 9am-12pm.
The Business Office is closed Saturdays.

Consignment Guidelines

Everything you need to know to be a great consignor!

General Consignment

Once you've signed a contract and have been issued your personal account number you're ready to start consigning with us! By following these guidelines you'll realize that consigning at The Exchange is a simple and easy process that's worthwhile and profitable for all.

Tools of the Trade

All the necessities for a successful and efficient consignor.

- ✓ **Beige masking tape & ballpoint pen** - for labeling every item you consign with your account number.
- ✓ **Intake slips** - these are to be filled out for each category of items consigned and can be printed out from our website: sarasotawex.com
- ✓ **Measuring tape** - so you can measure and properly label all your linens and artwork.
- ✓ **Camera** - for taking pictures of furniture to email to us for approval.
- ✓ **Consignment Calendar** - so you'll know what category we're accepting on each consignment day. Available in the Business Office or on our website: sarasotawex.com.
- ✓ **Consignment Hotline** - Call (941) 364-3858, then press 1, after 4pm the day before so you'll know exactly what we're accepting.

Consignor Online Access

Go to sarasotawex.com; click on **Consignor Login**.

Seasonal Consignments

Please make note of these seasonal acceptance months:

- ▶ **Winter Clothing:** October, November, December
- ▶ **Furs:** October, November, December, January, February
- ▶ **Holiday Items:** Holiday items will only be accepted during the 45 days prior to the month in which the holiday falls.
- ▶ **Note:** Holiday items **EXPIRE THE DAY AFTER THE HOLIDAY. NO EXCEPTIONS.**

Furniture Consignment

We **require photos** of all furniture, lamps and rugs consigned or donated. Email them along with your contact information to furniture@sarasotawex.com.

Large Artwork

Email photos of artwork larger than 4'x4' to info@sarasotawex.com and an appointment will be made for you to bring it in for consignment.

Fine Jewelry

Bring to the Business Office, Mon.-Fri., 9am-12pm.

Online Shopping

Go to shop.sarasotawex.com
In-store pick-up only



Awarding more than \$8 million in grants and scholarships to support the arts since 1962.

