

What We Can't Take: Items Not Accepted for Consignment

MISCELLANEOUS NOT ACCEPTED

- Aquariums, Fish Tanks unless new
- Baby Accessories
- Baskets and Boxes*
- Blinds, Curtains, Rods, Cornices
- Opened Board Games & Cards
- Homemade Items
- Dollar Store Items
- Damaged/Soiled Items
- Electronics
- Floral Arrangements*
- Food/ Liquid Items
- Wine, Book and Magazine Racks, banana holders, budget-friendly metal wall art and letter organizers.
- Personal Sanitary/Bathroom items or Medical Supplies
- Picture Albums and Frames
- Plastic fruit
- Scones and Wall Shelves
- Sporting Equipment - Exceptions upon approval only
- Used Stuffed Animals & Dolls
- VHS Tapes, CD's & Records
- Single items that are typically sold as a pair.
- Single Plates, glasses and cups (Only accepted in sets of 4 or more.)

MISCELLANEOUS EXCEPTIONS*

- Only higher-end, artisan-crafted, vintage, and unique baskets and boxes are accepted.
- Punch bowls accepted in November and December only, depending on space and approval.
- We accept antique and ornate picture frames on consignment with an original retail value of \$25 or more, based on quality, brand and size (11" and under)
- We only accept high-end, clean, custom floral arrangements

LINENS NOT ACCEPTED

- Bathroom Rugs
- Fabric less than 3 yards
- Electric Blankets
- Luggage without wheels
- Heavy Comforters
- Handmade Afghans

CLOTHING NOT ACCEPTED

- Budget-friendly or lower-end clothing brands typically found at stores like Target, Walmart, Kmart, and similar retailers. Exceptions may be made for more fashionable items.
- Clothing older than 3 years
- Used Intimate Apparel and Swim-wear
- Wedding gowns
- Clothing Without Labels
- Children/Baby Clothing
- Clothing that is soiled, pilled, faded, snagged, or ripped.

CLOTHING EXCEPTIONS*

- Vintage items accepted at staff's discretion
- Timeless clothing styles

FURNITURE NOT ACCEPTED

- Dated Furniture
- Large Coffee Table
- Armories, China Cabinets & Wall Units
- Platform & Bunk Beds - They are hard to display.
- Wingback Chairs
- Furniture that is soiled, pilled, faded, snagged, ripped, scratched or from a smoking home.

This list is subject to change.

How To Track your consignments

FIRST-TIME LOGIN INSTRUCTIONS

- Visit www.sarasotawex.com
- Click on Consignor Login (top right, light blue rectangle)
- Use your email as both the username and password
- After logging in, click Reset Password
- Enter your email and click Submit
- Check your email for a link and follow it to reset your password

ATTENTION APPLE USERS: WE HAVE AN APP!

- Open the App Store
- Search for Consignor Login
- Click GET to download the app
- Enter the Store ID: womansexchange
- Use the same email and password as your website login to access your account

Join The Exchange: Be Part of Something Bigger

At The Exchange, consignment is more than just business—it's about building a community and making a lasting impact. Here's why you should join us:

Earn the Highest Commission: Consignors receive 60% of the sale price, with full transparency. You can log in anytime to see how your items are priced and when they sell. The 40% we retain supports arts and education programs and qualifies as a tax-deductible donation.* You're not just earning—you're giving back and making a difference. * Consult your tax professional for details.

Support the Arts: By consigning with The Exchange, you're part of a cycle of giving that brings joy to both the community and beyond. Your contributions help fund grants and scholarships for local non-profit arts organizations and students, nurturing the next generation of artists whose influence and creativity extend far beyond our borders.

Inspire Young Minds: Our Arts in Education programs provide crucial support to children, fostering their creativity and passion for the arts.

Give Back to Those in Need: Unsold items are donated to The Pines of Sarasota and The Salvation Army, where they provide care for seniors and support for those in need. Your contributions make a real difference.

Shop with Purpose: Shoppers find quality items at affordable prices while supporting the arts, helping consignors, and contributing to a greater mission. Every purchase has an impact.

Find Meaning as a Volunteer: Volunteering at The Exchange builds connections, offers new skills, and provides a sense of purpose while giving back to the community.

Reduce Waste, Strengthen Community: By consigning, shopping, or volunteering, you help reduce waste and minimize our carbon footprint. Every item resold supports sustainability in community.

At The Exchange, we're more than just consignment—we're about making a difference together. Join us in a movement that uplifts artists, empowers children, supports those in need, and unites our community.



539 S. Orange Avenue, Sarasota • 941-955-7859 • www.sarasotawex.com
9am-4pm Monday-Friday and 10am-4pm Saturday

Together we make a difference!

Consigning Made Easy: Everything You Need to Know

SIGN-UP FOR A CONSIGNMENT NUMBER: Register in our business office to receive a consignment number, which will remain with you for as long as you choose to consign with us.

PREPARING FOR A SUCCESSFUL CONSIGNMENT: For a smooth consignment experience, gather beige masking tape and a ballpoint pen to label each item with your consignment number. Drop and Go intake slips, required for each item category, can be printed from our website or picked up in the store. A measuring tape will come in handy for accurately labeling linens and artwork, while a camera is needed to photograph furniture, art, mirrors and dish sets for approval. To help you stay organized, a consignment calendar - available both in our business office and Online - lists important dates and times. Before heading to the store, be sure to call our **consignment hot-line at 941-955-7859 and press 1** to confirm it we are currently accepting the items you wish to consign.

BEFORE YOU ARRIVE - LABELING AND DROP-OFF: Label each item with your consignment number using beige masking tape and a ballpoint pen to prevent ink bleeding, and affix the label directly to the item. Make sure to include the size and/or measurements for all linens, pictures, furniture, shoes, and any items requiring specific details. Complete a Drop and Go intake slip for clothing and miscellaneous consignments, and a Furniture Intake Slip for furniture. These forms are available on our website or in the store. For clothing, hang each item on a hanger, place it on the rack, and pin the Drop and Go intake slip to the last item. For bins, bags, shoes, or purses, place the Drop and Go intake slip inside. Each group of items—whether bins, bags, or oversized items—must have its own intake slip. Be sure to list the total number of items on each slip.

NOTE: *If an item is unacceptable for consignment, it will be noted in your account and donated to one of the local charities The Exchange has a partnership with. No other notification will be given.*

Please be sure to check our "Not Accepted for Consignment" list on the back of this sheet.

MISCELLANEOUS CONSIGNMENT HOURS: 8:30 A.M. TO 12:30 P.M. Tuesday & Friday (subject to change)

All consignment items must have an original retail value of \$10 or more and be in like-new, clean condition, free of cracks, chips, or crazing. Holiday items are accepted 60 days before the holiday month and expire the day after the holiday. We accept books, audio-books, and DVDs in excellent condition.

For kitchenware, we accept pots, pans, bake ware, and high-end utensils, with cups, glasses and dishes in sets of four or more. Small appliances are NOT accepted. Home decor items, such as collectibles, statues, art glass, figurines, clocks, pottery, and seaside or Asian-inspired decor are just a sample of what we accept.

- Consignments accepted on a drop-and-go basis only - Yes you get \$ paid \$
- Costume jewelry accepted on Fridays, only when specifically mentioned.
- **Items with an original retail value of \$150 or more** (excluding pictures, mirrors, dishes and furniture) can be brought directly to the business office Monday through Friday, between 9 a.m. and 12 p.m. Alternatively, you may bring these items on a consignment day, but please notify the intake staff when you arrive.

ART, WALL DECOR, MIRRORS, AND DISH SETS: Accepted by appointment only.

Please email pictures to smccool@sarasotawex.com

CLOTHING AND LINEN CONSIGNMENT HOURS: 8:30 A.M. TO 12:30 P.M. Wednesday (subject to change)

We accept men's and women's clothing with an original retail value of at least \$18. All items must be clean and in excellent condition, free of pilling, fading, snags, or tears. Winter clothing is accepted from October to December, with furs accepted from October to February. We welcome mid-range and luxury clothing, with mid-range brands priced between \$35 and \$150 (e.g., Macy's, Dillard's, Banana Republic) and luxury brands starting at \$150 and up to \$1,000+ (e.g., Nordstrom, Neiman Marcus, Saks Fifth Avenue). Select vintage pieces are also accepted. Discount store items may be considered if they meet our quality standards.

For accessories, we accept shoes, purses, wallets, hats, scarves, and belts. Linens include place mats, napkins, tablecloths, runners, fabric (minimum 3 yards), shower curtains, decorative pillows, wheeled luggage, duvets, coverlets, blankets, towels, and sheet sets.

- Consignments accepted on a drop-and-go basis only - Yes you get \$ paid \$
- 1st and 3rd Wednesday of the month - Clothing & Accessories
- 2nd Wednesday of the month: Linens & Luggage

GOLD & STERLING SILVER JEWELRY: 9 A.M. - 12 P.M. Monday through Friday: Business Office

We are currently accepting a total of 5 pieces of gold or sterling silver jewelry per week. Items must be clean and without damage.

- Please include any appraisals or original documentation that might be helpful in the pricing process.
- To ensure the safety of your jewelry, please submit it in a sealed plastic bag with your consignment number written on the outside of the bag.
- Please make sure jewelry is clean.
- When you arrive, fill-out the three part "Gold and Silver Jewelry form" available in the business office.
- Make sure you receive for a copy of the "Gold and Silver Jewelry form" that has been signed by office personnel for your records.

NOTE: We do not accept jewelry that is not marked or damaged. Due to space limitations, jewelry boxes will not be saved. 14K HGE - means heavy gold electroplate and 14K EGP - means electric gold plate. Neither is worth much because the layer of gold on the outside is so thin.

FURNITURE CONSIGNMENT GUIDELINES: by appointment only

We require photos of all consigned & donated furniture items. Photos should be emailed to furniture@sarasotawex.com along with your phone number.

- Customers with a scheduled furniture appointment can bring their items to our loading zone, where an associate will assist with unloading between 10 a.m. and 3 p.m. Monday through Thursday, and 10 a.m. to noon on Friday.
- There is no charge to pick-up donated furniture items.
- As a courtesy to our customers, The Exchange will schedule the pickup of approved furniture or deliveries. For our clients, the cost is \$85.00 per hour round-trip compared to the going rate of \$140.00 per hour.
- If you have small furniture items that you can easily load into your vehicle (such as lamps, plant stands, accent tables), furniture staff members will gladly look at them for approval Monday thru Thursday, 10 a.m. through 3 p.m.